

亞洲婚禮及宴會管理學院

Enrolment Application Form 課程報名表

Notes for Applicants	聲明
1. I DECLARE that all information given in this Application Form, to the best of my knowledge, is true. I also understand that provision of any false and misleading information will lead to disqualification of my application for admission and any fee paid will not be refunded.	1. 本人聲明報名表所載一切資料，依本人所知均屬真實無誤，並無遺漏。如有任何不實導致本學院拒絕申請，將不會獲發還任何已繳付之費用。
2. I authorize the Academy to use my personal data for processing my application for admission and understand that the data will become a part of my student record and to be used for all purposes relating to my studies..	2. 本人允許學院就有關報名表內的個人資料作處理申請報讀課程或有關事宜之用。
3. I agree that if admitted, I will conform to the Rules and Regulations of the Academy.	3. 本人同意入讀後當遵守學院的規例。

I wish to apply for training of 本人欲報讀以下課程:

Course Number 課程編號: _____ Course Title 課程名稱: _____ Commencement Date 開課日期: _____

◆ 申請人資料 Applicant

Name 姓名* (English 英文):	(Chinese 中文)	(Mr./Mrs./Ms.)先生/女仕/小姐		
HKID No. 身份證號碼#:	# To be provided if you require re-issue of certificate/receipt 閣下如需補領證書/收據，必須提供身份證號碼			
Name of Organization/College 工作機構/學校名稱:				
Position/Title 職位:	Department 部門:			
Educational level attained : 教育程度	<input type="checkbox"/> Secondary 中學	<input type="checkbox"/> Post-secondary 預科	<input type="checkbox"/> University graduate 大學	<input type="checkbox"/> Post-graduate 研究院
Years of working experience : 工作年資	<input type="checkbox"/> less than 5 years 5年以下	<input type="checkbox"/> 5 – 10 years 5至10年	<input type="checkbox"/> 10 - 15 years 10至15年	<input type="checkbox"/> over 15 years 15年以上
Tel. (daytime) 電話(日間):	Fax 傳真:	E-mail 電郵:		
Mailing Address 通訊地址:				
Way to know about this program: 得知本課程途徑:	<input type="checkbox"/> Website 網頁 <input type="checkbox"/> Email 電郵 <input type="checkbox"/> Leaflet/Poster 單張/海報 <input type="checkbox"/> Newspaper, please state 報紙, 請註明: _____ <input type="checkbox"/> Others, please state 其他, 請註明: _____			

* Same as the name of ID Card. *與身份證上的名字相同

Personal Data Collection Statement: Your HKID No. would be used by FSDC for the purpose of re-issue of certificate/receipt. 個人資料收集聲明: 閣下如需補領證書/收據, 本中心會將閣下的身份證號碼作為核實身份之用。

Signature (Employer) 學員簽名

Date 日期

職員專用:

繳費方法: 現金 EPS 銀行轉賬 支票

經手人: _____

報讀申請須知 Enrolment Guidelines

1. 本報名表內的個人資料僅供本學院處理申請報讀課程及註冊之用。根據個人資料(私穩)條例，申請人有權查閱及改正其個人資料。申請人如需查閱及改正個人資料，請來函本學院。

The Personal data collected will be used by the Academy only for purposes related to the processing of enrolment and student admission. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and the correction of, their personal data. Applicants wishing to access or make corrections to their data should submit written request to Asia Wedding & Event Management Academy.

2. 除課程額滿或取消外，已繳學費，概不退還。

Fees paid are not refundable except when course is over-subscribed or cancelled.

3. 本學院有權就課程導師、上課時間、地點及內容作出更改。如報名人數不足，本中心有權取消課程。

The Academy reserves the right to make alternations regarding instructors, class locations, class schedules and course content. The Academy also reserves the right to cancel a course in case of insufficient enrolment.

學員簽署：